



Appointment as Tax Agent

Tax File Number (TFN) ..... (9 Digits)

ABN (if other entity type) ..... (11 Digits)

First & Middle Names .....

Surname .....

Date of birth ..... Sex Male Female

Spouse ..... Kids at home .....

Current Address .....

Telephone Contacts Home ..... Mobile .....

Email Address (for NoA/bill) .....

Bank Account (for refund) BSB ..... Account # .....

Bank ..... Name .....

I hereby appoint John William McCutcheon trading as Johnny Mac's as my Tax Agent.

I give him permission to:-

Verify my identity by sighting my driver's licence or other ID,

Add me as a client in the ATO portal and Xero Tax using the above information,

Print and download my pre-filling report from the ATO portal, and

Prepare and lodge my tax return from this acquired information and any other information I supply (verbally, electronically[email], in print or in writing).

I understand that it is my responsibility to sign my tax return, pay Johnny Mac's fees charged and any ATO debit assessment notice received. I further understand that any ATO refund due to me will be paid into Johnny Mac's bank account, his fees will be deducted and the remainder EFT'd to my bank account listed above. I give authority to lodge my tax return and receive my Notice of Assessment and ATO refund electronically. With the use of Xero Tax, I give authority for my tax return information to be stored in the cloud.

Signature ..... Date .....